

Summary Writing



Student Name: _____

Summary Writing

Paragraph 1	<ul style="list-style-type: none">· State the main idea/ topic and the supporting arguments.
Paragraph 2	<ul style="list-style-type: none">· The first argument plus some supporting evidence
Paragraph 3	<ul style="list-style-type: none">· The second argument plus some supporting evidence
Paragraph 4	<ul style="list-style-type: none">· The third argument plus some supporting evidence
Paragraph 5	<ul style="list-style-type: none">· Repeat thesis· Repeat arguments· Concluding statement

Summary Writing Frame

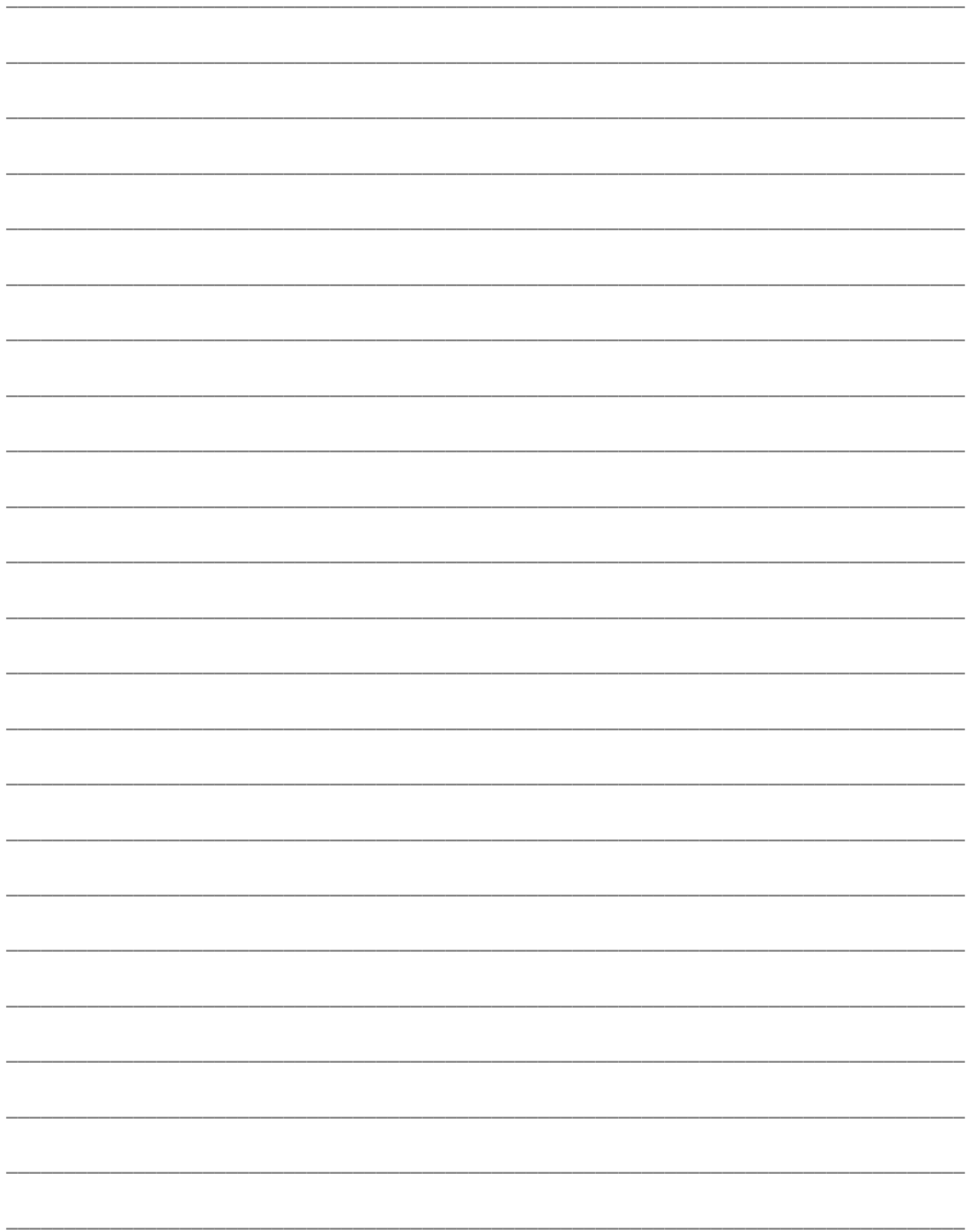
Learning Goal: I can use an organizer to plan my main ideas and supporting examples/details.

Title: _____

Summary Writing – Success Criteria

Learning Goal: I can use the success criteria to improve my writing.

T	S	Success Criteria	Feedback
<input type="checkbox"/>	<input type="checkbox"/>	<p>Knowledge and Understanding I have an introduction, body, and conclusion.</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<p>Thinking I have included important facts</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<p>I used my planner to generate and organize key facts and ideas</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<p>I used peer and teacher feedback to improve quality of summary</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<p>Communication I have used my own words</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<p>My facts are organized and in a logical order</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<p>I have used grade appropriate grammar, spelling, punctuation, and vocabulary</p>	
<input type="checkbox"/>	<input type="checkbox"/>	<p>Application I can make a connection or reflect on the information in the summary</p>	
<p>One thing I did well was...</p>			
<p>One thing I need to improve on is...</p>			
<p>This is how I am going to improve...</p>			



Peer Revising/Editing Checklist

When reading my peer's work, I checked to see if:

Criteria	Editor's Comments
There is an introduction, body, and conclusion	
Most important facts are included	
Facts are organized in a logical order	
The summary is written in the student's own words	
There is a connection or reflect to the information in the summary	
The spelling, grammar, punctuation, and vocabulary are grade appropriate	

Editor's Name: _____ Writer's Name: _____

Revision Checklist

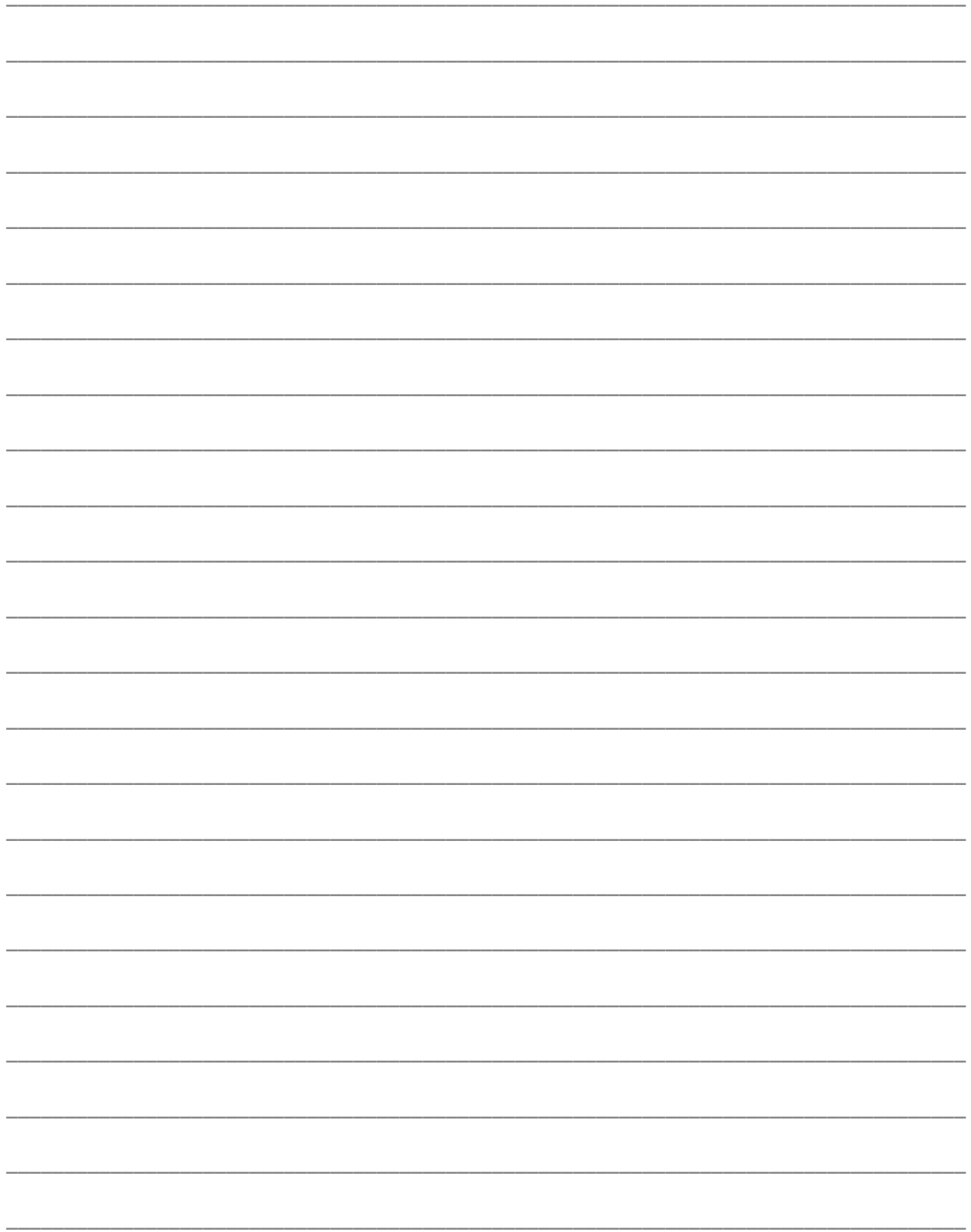
Use the checkboxes and criteria below when revising/ editing your Summary.

Revising: When revising my work, I have tried to make certain:

- There is an introduction, body, and conclusion
- Most important facts/ ideas are included
- The summary is written in my own words
- Facts are organized in a logical order
- There is a connection/ reflection to the information in the summary
- I have used my peer's and teacher's feedback to improve my summary

Editing: When editing my work, I have tried to make certain:

- The summary is written with indented paragraphs
- To use a dictionary and/or thesaurus
- The summary is free of errors in grammar, punctuation, and spelling



Summary Writing – Rubric

Category/Criteria	Level 4	Level 3	Level 2	Level 1
<p>Knowledge Knows the parts of a summary (introduction, body, and conclusion)</p> <p>Understands the content (facts/ ideas)</p>	<ul style="list-style-type: none"> - summary components are clear and concise - contains several interesting and accurate facts/ ideas about the topic 	<ul style="list-style-type: none"> - includes all parts of an summary - contains accurate facts/ ideas about the topic 	<ul style="list-style-type: none"> - includes some parts of an summary - contains some accurate facts/ ideas about the topic 	<ul style="list-style-type: none"> - information is not written in summary form - facts/ ideas are inaccurate or unrelated to the topic
<p>Inquiry Uses research skills to gather information or Identifies the important facts in the article</p> <p>Uses the graphic organizer to plan for writing</p> <p>Uses peer and teacher feedback to improve quality of summary</p>	<ul style="list-style-type: none"> - most important facts are included in the summary - effectively uses the planner to generate and organize key facts and ideas - uses all peer and teacher feedback to improve quality of summary 	<ul style="list-style-type: none"> - many important facts are included in the summary - uses the planner to generate and organize key facts and ideas - uses peer and teacher feedback to improve quality of summary 	<ul style="list-style-type: none"> - some important facts are included in the summary - somewhat uses the planner to generate and organize key facts and ideas - uses some peer and teacher feedback to improve quality of summary 	<ul style="list-style-type: none"> - Few important facts are included in the summary - ineffectively uses the planner to generate and organize key facts and ideas - uses limited peer and teacher feedback to improve quality of summary
<p>Communication Uses own words and voice to convey information</p> <p>Organizes facts using a logical order</p> <p>Uses grade appropriate grammar, spelling, punctuation, and vocabulary</p>	<ul style="list-style-type: none"> - uses own words effectively and demonstrates voice - facts are organized in a logical order and make sense - there no errors in spelling, grammar, and punctuation 	<ul style="list-style-type: none"> - uses own words effectively - facts are organized and make sense - there are few errors in spelling, grammar, and punctuation 	<ul style="list-style-type: none"> - some evidence of own words - facts are somewhat organized and make sense - there are some errors in spelling, grammar, and punctuation 	<ul style="list-style-type: none"> - does not use own words - facts are mixed up and don't make sense - there are many errors in spelling, grammar, and punctuation
<p>Application Includes a connection/ reflection on the information in the summary</p>	<ul style="list-style-type: none"> - identifies a connection and makes a meaningful reflection 	<ul style="list-style-type: none"> - identifies a connection 	<ul style="list-style-type: none"> - somewhat identifies a connection 	<ul style="list-style-type: none"> - no connection to the summary